

Zuverlässig und flexibel. Europaweit



DOTIGA WEB APP

The fastest way to settle up your
documents

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Digital uploading of your PODs and invoices

You find a link in our Transportorder. This link makes
easy for your bookkeeping to upload your related
invoices, PODs and all documents via our DOTIGA Web
APP


Let's see this example :

Sie können sich unter folgendem Link bei unserem Webportal anmelden und dort die geforderten Dokumente uploaden:

<https://kmc.dotiga.at/external/xynYEGlpEu65ZjKBiwqtVGoxph1YTNL6IW9ND1Sx8IZoQA71eZRm7dE98pBOy-Wg0>

And how does it work;

- Click on the link and DOTIGA website opens itself automatically.



Version: 5.79.4495.2525

dotiga.
document
management

Benutzer

Passwort

Angemeldet bleiben

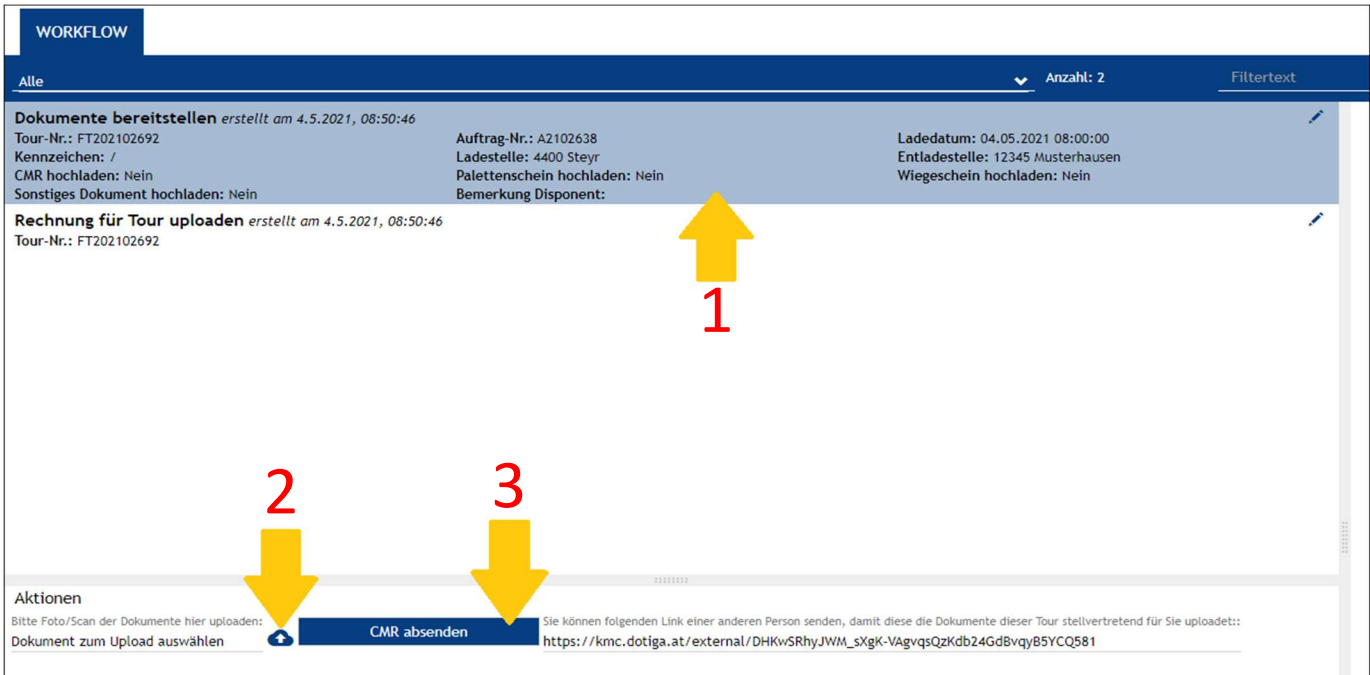
[Passwort vergessen?](#)

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- Your email address is already assigned, please choose your password. After this step, You will receive a confirmation link in email, please simple click on it and confirm.


**ATTENTION ! PLEASE CONFIRM IT ONLY AT YOUR
FIRST LOGIN !**

- After logging in , You can find the WORKFLOW site. Here you can find all orders for not yet uploaded any transport invoices and PODs.



The screenshot shows a 'WORKFLOW' interface with a list of documents. The first document is 'Dokumente bereitstellen' and the second is 'Rechnung für Tour uploaden'. Below the list, there are three numbered yellow arrows pointing to specific elements: arrow 1 points to the document title, arrow 2 points to the 'Dokument zum Upload auswählen' button, and arrow 3 points to the 'CMR absenden' button.

WORKFLOW			
Alle		Anzahl: 2	Filtertext
Dokumente bereitstellen erstellt am 4.5.2021, 08:50:46 Tour-Nr.: FT202102692 Kennzeichen: / CMR hochladen: Nein Sonstiges Dokument hochladen: Nein	Auftrag-Nr.: A2102638 Ladestelle: 4400 Steyr Palettschein hochladen: Nein Bemerkung Disponent:	Ladedatum: 04.05.2021 08:00:00 Entladestelle: 12345 Musterhausen Wiegerschein hochladen: Nein	
Rechnung für Tour uploaden erstellt am 4.5.2021, 08:50:46 Tour-Nr.: FT202102692			

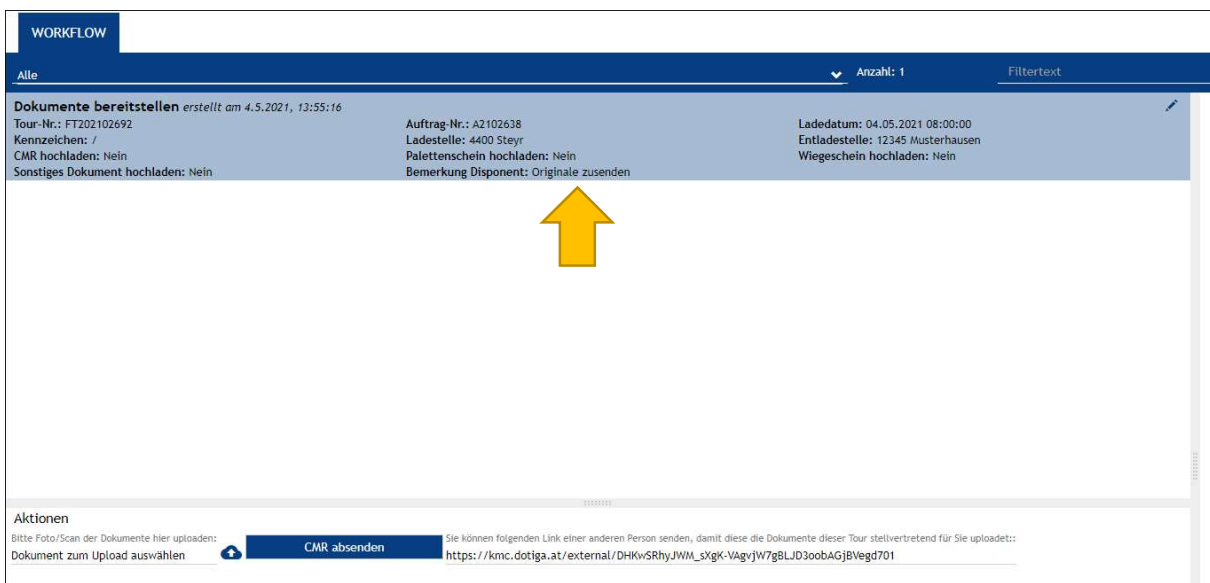
Aktionen
Bitte Foto/Scan der Dokumente hier uploaden:
Dokument zum Upload auswählen  **CMR absenden** Sie können folgenden Link einer anderen Person senden, damit diese die Dokumente dieser Tour stellvertretend für Sie uploadet:
https://kmc.dotiga.at/external/DHKwSRhyJWM_sXgK-VAgvqsQzKdb24GdBvqyB5YCQ581

1. Please choose the order
2. Click on „Cloud“ , and choose the Document
3. And simple click on „CMR send“

REPEAT THAT WITH THE TRANSPORT INVOICE.


After that, the POD/CMR and invoice is uploaded.

- After click of „CMR send“ our colleagues will checking the uploaded documents.
- If all documents are correct, and have been assigned to the correct transport order number (A210XXXX) , you will receive our confirmation that everything is correct
- If we need the original PODs from you, a second message will inform You about it „Please send the original CMR documents by post“



The screenshot shows a workflow interface with a blue header and a white main area. The header contains the text "WORKFLOW" and "Alle". Below the header, there is a table with document details. A yellow arrow points to the "Bemerkung Disponent: Originale zusenden" field. At the bottom, there is a section for "Aktionen" with a "CMR absenden" button and a link to a document upload page.

Dokumente bereitstellen <small>erstellt am 4.5.2021, 13:55:16</small>		
Tour-Nr.: FT202102692	Auftrag-Nr.: A2102638	Ladedatum: 04.05.2021 08:00:00
Kennzeichen: /	Ladestelle: 4400 Steyr	Entladestelle: 12345 Musterhausen
CMR hochladen: Nein	Palettschein hochladen: Nein	Wiegescchein hochladen: Nein
Sonstiges Dokument hochladen: Nein	Bemerkung Disponent: Originale zusenden	

Aktionen
Bitte Foto/Scan der Dokumente hier uploaden:
Dokument zum Upload auswählen  **CMR absenden** Sie können folgenden Link einer anderen Person senden, damit diese die Dokumente dieser Tour stellvertretend für Sie uploadet:
https://kmc.dotiga.at/external/DHKwSRhyJWM_sXgK-VAgvjW7gBLJD3oobAGjBVegd701

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For more Information and support:

If You have any question, please do not hesitate to contact us at any time;

Freundliche Grüße / Yours sincerely,

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