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# DOTIGA WEB APP

The fastest way to upload your  
documents

# Digital upload of Transport documents

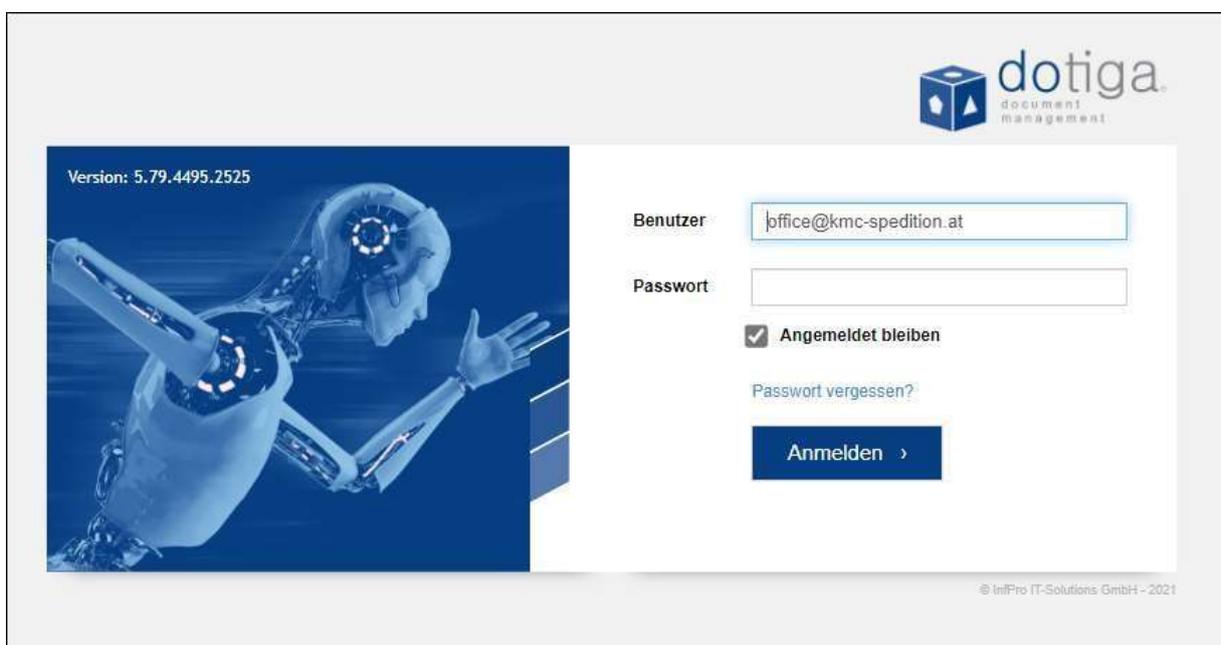
You will receive 1 link with our loading order. The link is for your accounting/billing and allows you to upload the freight documents comfortably via our DOTIGA Web APP.

Example:

Sie können sich unter folgendem Link bei unserem Webportal anmelden und dort die geforderten Dokumente uploaden:  
<https://kmc.dotiga.at/external/xynYEGlpEu65ZjKBiwqtVGoxph1YTNL6IW9ND1Sx8IZoQA71eZRM7dE98pBOy-Wg0>

Here's how it works:

- You click on the link and the DOTIGA website opens.



Version: 5.79.4495.2525

dotiga.  
document  
management

Benutzer: office@kmc-spedition.at

Passwort:

Angemeldet bleiben

[Passwort vergessen?](#)

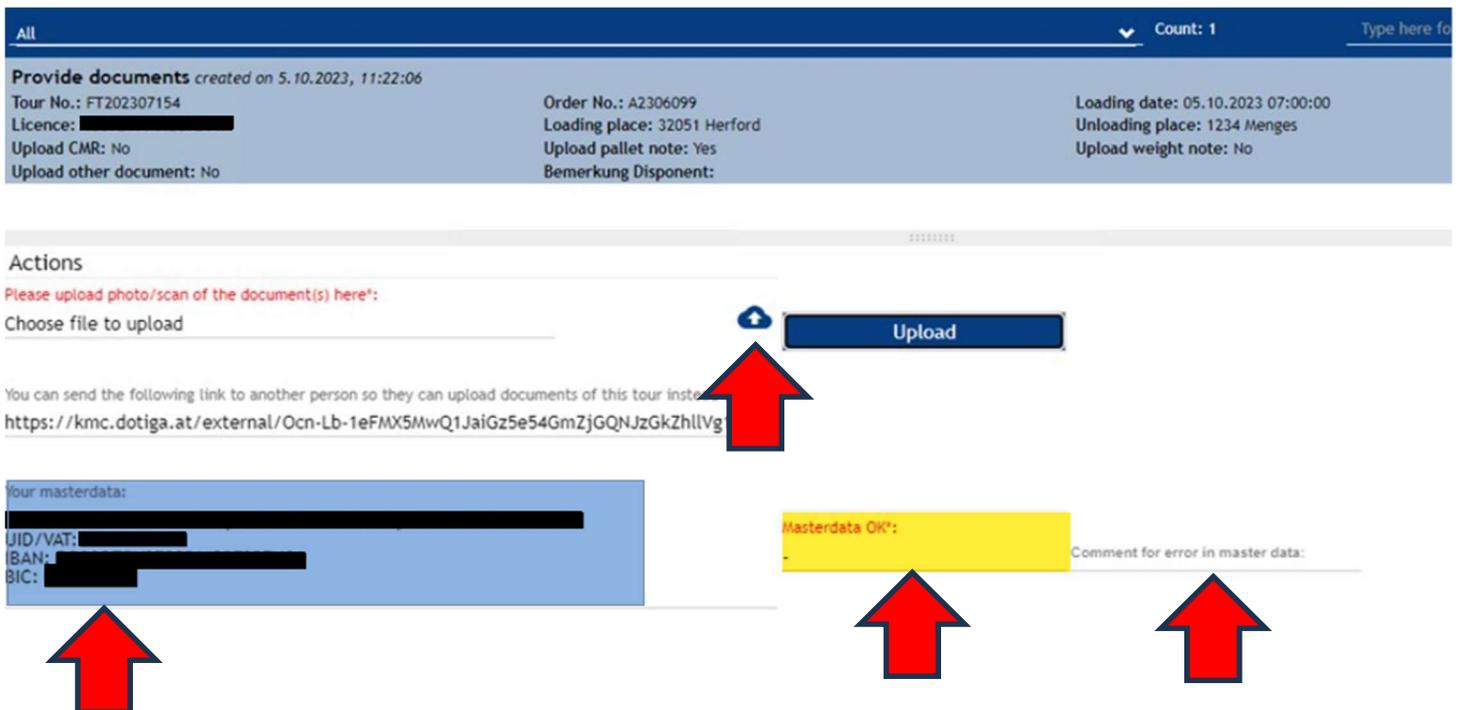
Anmelden >

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- The e-mail address is already entered and you only need to enter a password. You will then receive a confirmation link in the e-mail, which you must confirm.

**ATTENTION IT IS ONLY TO BE CONFIRMED WHEN REGISTERING FOR THE FIRST TIME.**

- After logging in, you will be taken to the "Workflow page", on which all transports for which you have not yet uploaded any documents are displayed.



The screenshot shows a web interface for document upload. At the top, there is a header with 'All' and 'Count: 1'. Below this is a section titled 'Provide documents' with details like 'Tour No.: FT202307154', 'Licence: [redacted]', 'Order No.: A2306099', 'Loading date: 05.10.2023 07:00:00', etc. The main area is titled 'Actions' and contains a red instruction: 'Please upload photo/scan of the document(s) here\*'. Below this is a 'Choose file to upload' field with a cloud icon and an 'Upload' button. A red arrow points to the cloud icon. Below the upload area is a link to share the document with others. Further down is a 'Your masterdata' section with fields for UID/VAT, IBAN, and BIC, all of which are redacted. A red arrow points to this section. To the right of the masterdata fields is a yellow box labeled 'Masterdata OK!' with a red arrow pointing to it. Below the masterdata fields is a 'Comment for error in master data:' field, also with a red arrow pointing to it.

1. select the line of mail
2. click on the cloud, select your document
3. check "YOUR MASTER DATA"
4. "MASTER DATA OK" (yellow field)

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Yes and click on "UPLOAD".

5. If your master data is incorrect, then "NO" and at "Comment the error in Master DATA" please correct and click on "UPLOAD".

**ATTENTION!! You hereby confirm the correctness of your master data!**

**Many thanks in advance for the good cooperation.**

For questions please contact

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**[www.kmc-spedition.at](http://www.kmc-spedition.at)**  
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